

 UNIVERSITY OF SAINT LOUIS Tuguegarao City, Cagayan	UNIVERSITY OF SAINT LOUIS- UNIVERSITY RESEARCH ETHICS BOARD (USL-UREB)	Document No. FRM-URB-2.1 Revision No. 00 Effectivity Date November 3, 2020 Page No. 1 of 2
	SUBMISSION CHECKLIST	

SECTION I: APPLICATION INFORMATION

USL-UREB Code: <i>(To be filled out by/ assigned by the USL-UREB Secretariat)</i>	
Type of Submission	<input type="checkbox"/> Initial Review <input type="checkbox"/> Resubmission (Version no. ____)
Study Protocol Title:	
Date of Submission: <i>(to be accomplished by USL-UREB Secretariat)</i>	

SECTION II: DOCUMENTS SUBMITTED

Documents Needed	Yes	No	N/A
Cover Letter			
Research Protocol Application Form			
Protocol Review Assessment Form			
Informed Consent Form (ICF) Checklist			
Detailed Budget Sheet			
Study Protocol (Research Proposal)			
Informed Consent Form (ICFs) in English and local dialect (for studies with human participants)			
Assent form in English and local dialect (for studies involving minors and relevant subjects incompetent to sign an Informed Consent Form)			
Research participants' recruitment procedures (e.g. advertisement, notices, if applicable)			
Data Collection Forms/Case Record Form			
Curriculum Vitae (CV) of Principal Investigators and study members			
Document Receipt Form (one copy only)			
National Commission for Indigenous People (NCIP) Clearance <i>(for studies involving Indigenous People)</i>			
Site profile			

Remarks:

Verified complete by:

Signature over Printed Name

Date (mm/dd/yyyy)



UNIVERSITY OF
SAINT LOUIS
Tuguegarao City, Cagayan

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